INVOICE

[Your Business Name]
[Street address]
[City, State ZIP]
[email@yourbusiness.com]
[(555) 555-0123]

BILL TO

[Client Name]
[Street address]
[City, State ZIP]
[client@email.com]

Invoice number:	INV-0001
Invoice date:	10/27/2026
Due date:	11/10/2026
Terms:	Net 14
Project:	[Website name]

SERVICE	UNIT PRICE	QUANTITY	AMOUNT
Milestone 2: design 8 page templates, 2 rounds of revisions	$2,400.00	1	**$2,400.00**
Copywriting Home, about, services pages	$180.00	3	**$540.00**
Hosting, 12 months At cost, [provider]	$228.00	1	**$228.00**
Domain renewal, 1 year At cost	$18.00	1	**$18.00**
Care plan: updates, backups, monitoring Monthly	$99.00	1	**$99.00**

NOTES/MEMO

Milestone 2 of 3: design approved [date]. Hosting and domain are billed at cost and renew annually in the client's name. Ownership of the site transfers on final payment.

Subtotal:	$3,285.00
Amount due:	**$3,285.00**