INVOICE

[Your Business Name]
[Street address]
[City, State ZIP]
[email@yourbusiness.com]
[(555) 555-0123]

BILL TO

[Client Name]
[Street address]
[City, State ZIP]
[client@email.com]
Job address: [Job address]

Invoice number:	INV-0001
Invoice date:	10/27/2026
Due date:	10/27/2026
Terms:	Due on receipt
Insurance claim no.:	[If applicable]

ITEM	UNIT PRICE	QUANTITY	AMOUNT
Tear-off, 1 layer asphalt shingles Per square (100 sq ft)	$65.00	24	**$1,560.00**
Synthetic underlayment and ice & water shield Per square	$45.00	24	**$1,080.00**
Architectural shingles, installed Per square, [brand/color]	$285.00	24	**$6,840.00**
Drip edge, flashing and ridge vent	$940.00	1	**$940.00**
Decking replacement Per sheet of 7/16" OSB, as needed	$75.00	6	**$450.00**
Dumpster, disposal and permit	$725.00	1	**$725.00**

NOTES/MEMO

Workmanship warranty: 10 years; shingles carry the manufacturer’s warranty. Deposit shown as paid; balance due on completion. License no. [License number].

Subtotal:	$11,595.00
Invoice total:	$11,595.00
Amount paid:	-$4,000.00
Balance due:	**$7,595.00**