PROFORMA INVOICE

[Your Business Name]
[Street address]
[City, State ZIP]
[email@yourbusiness.com]
[(555) 555-0123]

BILL TO

[Client Name]
[Street address]
[City, State ZIP]
[client@email.com]

Invoice number:	PI-0001
Invoice date:	10/27/2026
Due date:	10/27/2026
Terms:	Due on receipt
Incoterms:	FOB [Port of loading]
Country of origin:	[Country]
Estimated weight:	[120 kg gross]

PRODUCT	UNIT PRICE	QUANTITY	AMOUNT
Stainless steel water bottle, 750 ml HS 7323.93 · 6 cartons of 50	$6.40	300	**$1,920.00**
Bamboo lid, replacement HS 4419.90 · 1 carton of 200	$0.85	200	**$170.00**
Export packing and palletizing	$85.00	1	**$85.00**

NOTES/MEMO

This is a proforma invoice, not a demand for payment. Payment: 100% by bank transfer before shipment. Goods ship within 14 days of receipt of payment. Prices valid for 30 days.

Subtotal:	$2,175.00
Amount due:	**$2,175.00**