QUOTE

[Your Business Name]
[Street address]
[City, State ZIP]
[email@yourbusiness.com]
[(555) 555-0123]

PREPARED FOR

[Client Name]
[Street address]
[City, State ZIP]
[client@email.com]

Quote number:	Q-0001
Date:	10/27/2026
Valid until:	11/26/2026
Shoot:	[Event], [date]

SERVICE	UNIT PRICE	QUANTITY	AMOUNT
Event coverage Hours	$250.00	6	**$1,500.00**
Second photographer Hours	$90.00	6	**$540.00**
Edited images About 400, online gallery	$0.00	1	**$0.00**
Engagement session 1 hour, 1 location	$350.00	1	**$350.00**
Travel Beyond 30 miles, per mile	$0.70	60	**$42.00**

NOTES/MEMO

30% retainer books the date and is non-refundable. Edited gallery delivered within 4 weeks. Personal-use license; commercial use quoted separately.

Subtotal:	$2,432.00
Total:	**$2,432.00**