QUOTE

[Your Business Name]
[Street address]
[City, State ZIP]
[email@yourbusiness.com]
[(555) 555-0123]

PREPARED FOR

[Client Name]
[Street address]
[City, State ZIP]
[client@email.com]

Quote number: Q-0001
Date: 10/27/2026
Valid until: 11/26/2026

ITEM	UNIT PRICE	QUANTITY	AMOUNT
Composite deck, 14 × 16 ft [Brand, color], complete	$16,500.00	1	**$16,500.00**
Aluminum railing Per linear ft	$75.00	38	**$2,850.00**
Stairs, 4 ft wide	$950.00	1	**$950.00**
Permit and plans	$450.00	1	**$450.00**

NOTES/MEMO

Payments: 30% deposit, 40% after framing inspection, 30% on completion. Utility locate before digging.

Subtotal: $20,750.00
Total: **$20,750.00**