INVOICE

[Your Business Name]
[Street address]
[City, State ZIP]
[email@yourbusiness.com]
[(555) 555-0123]

BILL TO

[Client Name]
[Street address]
[City, State ZIP]
[client@email.com]

Invoice number:	RA-3051
Invoice date:	10/27/2026
Due date:	10/27/2026
Terms:	Due on receipt
Vehicle:	[2023 Corolla, plate]
Picked up:	[Date, time]
Returned:	[Date, time]
Odometer:	[Out] / [In]

ITEM	UNIT PRICE	QUANTITY	AMOUNT
Daily rate [Pickup date] – [Return date]	$54.00	4	**$216.00**
Collision damage waiver Optional, per day	$22.00	4	**$88.00**
Extra miles Over 800 included	$0.25	112	**$28.00**
Fuel refill Returned at 1/2 tank	$38.00	1	**$38.00**

NOTES/MEMO

$200.00 deposit held on card, released on return.
Tolls and fines billed separately.

Subtotal:	$370.00
Tax:	$37.00
Amount due:	**$407.00**